

# Oglesby Summer Fun Fest Craft & Vendor Fair

Vendor Application June 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup>, 2021

Please complete all components of this form for a booth at the Oglesby Summer Funfest Craft and Vendor Fair so that we may serve you as well as possible. **The event will be held on Friday June 18<sup>th</sup> from 5:00pm- 9:00pm, Saturday June 19<sup>th</sup> from 12:00pm to 6:00pm and Sunday June 20<sup>th</sup> from 12:00 pm- 6:00 pm.**

## Terms and Conditions:

- No Refunds
- Event will be held rain or shine.
- Booths are rented on a first come, first serve basis.
- **We reserve the right to limit the number of Direct Sales Vendors to limit the number of vendors in a particular category (i.e., jewelry)**
- The Coordinators may choose to deny a vendor based on appropriateness of products and duplication of vendors.
- Setup begins at 3:00pm on Friday and 10:00am Saturday; all vendors must be set up by start time, no tearing down early.
- It is your choice if you wish to tarp your area and product overnight, there will be security and police in the area at night, however the Craft Fair Coordinators and City of Oglesby are not responsible for stolen, lost or damage items.
- \$20.00 fee for one day, \$35.00 for two, \$45.00 for three days, single space.
- Double space \$30.00 for one day, \$45.00 for two days, \$55.00 for three days.
- Electrical access is an additional \$10.00 fee. NOTE: Electrical access is very limited and will be approved on a first come, first serve basis.
- You are responsible for supplying your own tables, chairs, tents, etc.
- Booth sizes are 10x10
- Participants are responsible for the set-up and clean-up of their booths.
- Participants cannot impair other booths (i.e. sign or display blockage).
- Vendors will not be allowed to move booth locations once a booth has been assigned. No exceptions
- Booths can stay open later, until dusk to continue selling if they wish.

Name/ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

**Brief description of product(s):** \_\_\_\_\_

Electric availability is VERY limited. If you require electrical outlet access, there is an additional fee of \$10.00. We will fulfill these requests to the best of our ability.

Additional Booth requests/accommodation needs? (Near another vendor, etc?). Changes will not be made the day of the event. We will make every effort to accommodate these.

*I have read and understand the terms and conditions of the Fair.*

Vendor Signature: \_\_\_\_\_

**Mail completed Application to**

**Cathy/Sammi Sarosinski**

**467 E Route 351**

**Oglesby, IL 61348**

**Fees Included:**

Booth Spaces      Please circle and indicate days

Single spot one day \$20

Single spot two days \$30

Single spot three days \$45

Double spot one day \$30

Double spot two days \$45

Double spot three days \$55

Electrical \$10

Total = \$ \_\_\_\_\_

**For further information, or questions:**

Cathy Sarosinski 815-343-9403    cas1955@comcast.net

In the event, that there are duplicate vendors, the first application and payment received secures the spot. And any others will be notified and have their payment returned.